

BID RESPONSE PACKET
710-23-0002R

BID SIGNATURE PAGE

Type or Print the following information.

PROSPECTIVE CONTRACTOR'S INFORMATION			
Company:	Commercial Door and Hardware		
Address:	920 S D Street		
City:	Fort Smith	State: AR	Zip Code: 72901
Business Designation:	<input type="checkbox"/> Individual <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Public Service Corp <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit		
Minority and Women-Owned Designation*:	<input type="checkbox"/> Not Applicable <input type="checkbox"/> American Indian <input type="checkbox"/> Service Disabled Veteran <input type="checkbox"/> African American <input type="checkbox"/> Hispanic American <input checked="" type="checkbox"/> Women-Owned <input type="checkbox"/> Asian American <input type="checkbox"/> Pacific Islander American		
AR Certification #: <u>5410418</u> * See <i>Minority and Women-Owned Business Policy</i>			

PROSPECTIVE CONTRACTOR CONTACT INFORMATION			
<i>Provide contact information to be used for bid solicitation related matters.</i>			
Contact Person:	Sierra South	Title:	Chief Estimator
Phone:	479-783-7303	Alternate Phone:	N/A
Email:	sierra@cdhwbce.com		

CONFIRMATION OF REDACTED COPY
<input type="checkbox"/> YES, a redacted copy of submission documents is enclosed. <input checked="" type="checkbox"/> NO, a redacted copy of submission documents is <u>not</u> enclosed. I understand a full copy of non-redacted submission documents will be released if requested.
<i>Note: If a redacted copy of the submission documents is not provided with Prospective Contractor's response packet, and neither box is checked, a copy of the non-redacted documents, with the exception of financial data (other than pricing), will be released in response to any request made under the Arkansas Freedom of Information Act (FOIA). See Bid Solicitation for additional information.</i>

ILLEGAL IMMIGRANT CONFIRMATION
By signing and submitting a response to this <i>Bid Solicitation</i> , a Prospective Contractor agrees and certifies that they do not employ or contract with illegal immigrants. If selected, the Prospective Contractor certifies that they will not employ or contract with illegal immigrants during the aggregate term of a contract.

ISRAEL BOYCOTT RESTRICTION CONFIRMATION
By checking the box below, a Prospective Contractor agrees and certifies that they do not boycott Israel, and if selected, will not boycott Israel during the aggregate term of the contract.
<input type="checkbox"/> Prospective Contractor does not and will not boycott Israel.

An official authorized to bind the Prospective Contractor to a resultant contract must sign below.

The signature below signifies agreement that any exception that conflicts with a Requirement of this *Bid Solicitation* will cause the Prospective Contractor's bid to be disqualified:

Authorized Signature: Rita Parks Title: President
 Printed/Typed Name: Rita Parks Date: 7-28-22

SECTIONS 1 - 4 VENDOR AGREEMENT AND COMPLIANCE

- Any requested exceptions to items in this section which are NON-mandatory **must** be declared below or as an attachment to this page. Vendor **must** clearly explain the requested exception and should label the request to reference the specific solicitation item number to which the exception applies.
- Exceptions to Requirements **shall** cause the vendor's proposal to be disqualified.

By signature below, vendor agrees to and **shall** fully comply with all requirements as shown in the bid solicitation.

Vendor Name:	Commercial Door + Hardware	Date:	7-28-22
Signature:	Rita Parks	Title:	President
Printed Name:	Rita Parks		

PROPOSED SUBCONTRACTORS FORM

- **Do not** include additional information relating to subcontractors on this form or as an attachment to this form.

PROSPECTIVE CONTRACTOR PROPOSES TO USE THE FOLLOWING SUBCONTRACTOR(S) TO PROVIDE SERVICES.

Type or Print the following information

Subcontractor's Company Name	Street Address	City, State, ZIP
NA	NA	NA

PROSPECTIVE CONTRACTOR DOES NOT PROPOSE TO USE SUBCONTRACTORS TO PERFORM SERVICES.

* we are a supplier only; not a contractor.

DOCUMENTATION CHECKLIST

As outlined in section 2.2 Minimum Qualifications in the solicitation document, please provide the following:

- Registration with the Arkansas Secretary of State's Office [Arkansas Secretary of State](#)
- Official Bid Price Sheet (*must be sealed separately*)
- All documents provided in the bid response packet
- Copy of Vendor's Equal Opportunity Policy
- Signed Addenda, if applicable
- EO 98-04 Disclosure Form (Attachment A)

Contract Number _____
 Attachment Number _____
 Action Number _____

CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM

Failure to complete all of the following information may result in a delay in obtaining a contract, lease, purchase agreement, or grant award with any Arkansas State Agency.

SUBCONTRACTOR NAME: _____

Yes No Commercial Door + Hardware

TAXPAYER ID NAME: SAWE IS THIS FOR: Goods? Services? Both?

YOUR LAST NAME: Parks FIRST NAME: Rita M.I.: _____

ADDRESS: 920 S D Street STATE: AR ZIP CODE: 72901 COUNTRY: US

CITY: Fort Smith

AS A CONDITION OF OBTAINING, EXTENDING, AMENDING, OR RENEWING A CONTRACT, LEASE, PURCHASE AGREEMENT, OR GRANT AWARD WITH ANY ARKANSAS STATE AGENCY, THE FOLLOWING INFORMATION MUST BE DISCLOSED:

FOR INDIVIDUALS *

Indicate below if: you, your spouse or the brother, sister, parent, or child of you or your spouse is a current or former: member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee:

Position Held	Mark (✓)		Name of Position of Job Held (senator, representative, name of board/ commission, data entry, etc.)	For How Long?		What is the person(s) name and how are they related to you? (i.e., Jane Q. Public, spouse, John Q. Public, Jr., child, etc.)	Relation
	Current	Former		From MM/YY	To MM/YY		
General Assembly							
Constitutional Officer							
State Board or Commission Member							
State Employee							

None of the above applies

FOR AN ENTITY (BUSINESS) *

Indicate below if any of the following persons, current or former, hold any position of control or hold any ownership interest of 10% or greater in the entity: member of the General Assembly, Constitutional Officer, State Board or Commission Member, State Employee, or the spouse, brother, sister, parent, or child of a member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee. Position of control means the power to direct the purchasing policies or influence the management of the entity.

Position Held	Mark (✓)		Name of Position of Job Held (senator, representative, name of board/ commission, data entry, etc.)	For How Long?		What is the person(s) name and what is his/her % of ownership interest and/or what is his/her position of control?	
	Current	Former		From MM/YY	To MM/YY	Person's Name(s)	Ownership Interest (%)
General Assembly							
Constitutional Officer							
State Board or Commission Member							
State Employee							

None of the above applies

Contract Number _____
Attachment Number _____
Action Number _____

Contract and Grant Disclosure and Certification Form

Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this contract. Any contractor, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the agency.

As an additional condition of obtaining, extending, amending, or renewing a contract with a state agency I agree as follows:

1. Prior to entering into any agreement with any subcontractor, prior or subsequent to the contract date, I will require the subcontractor to complete a **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM**. Subcontractor shall mean any person or entity with whom I enter an agreement whereby I assign or otherwise delegate to the person or entity, for consideration, all, or any part, of the performance required of me under the terms of my contract with the state agency.
2. I will include the following language as a part of any agreement with a subcontractor:

Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this subcontract. The party who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the contractor.
3. No later than ten (10) days after entering into any agreement with a subcontractor, whether prior or subsequent to the contract date, I will mail a copy of the **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM** completed by the subcontractor and a statement containing the dollar amount of the subcontract to the state agency.

I certify under penalty of perjury, to the best of my knowledge and belief, all of the above information is true and correct and that I agree to the subcontractor disclosure conditions stated herein.

Signature Rita Parks

Title President Date 7-28-22

Vendor Contact Person Sierra South Title Chief Estimator Phone No. 479-783-7303

Agency use only

Agency Number 0710

Agency Name Department of Human Services

Agency Contact Person _____

Phone No. _____

Contract or Grant No. _____

Policy Statement Regarding

Affirmative Action Plan

Commercial Door & Hdw Company encourages fair, efficient, and affirmatively equal opportunity to all qualified employees and applicants of state and federal law.

Nothing in this policy shall be used to discriminate against any individual or group because of age, race, gender, color, religion, sexual orientation, national origin, disability, or veteran status. The company will also make every effort in the hiring of the handicapped. Positive action will be taken to ensure the fulfillment of this policy including:

**Hiring, placement, upgrading, transfer or demotion;
Recruitment, advertising, or solicitation for employment;
Treatment during employment;
Selection for training;
Layoff or termination**

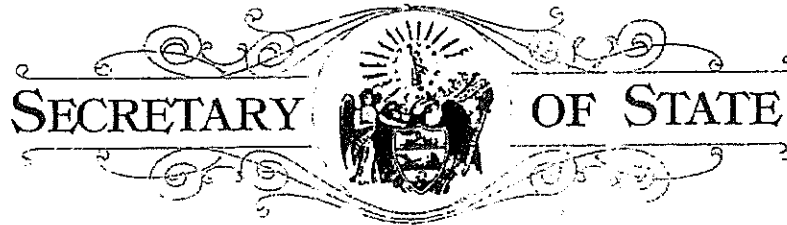
This policy is consistent with the requirements and objectives set forth by Presidential Executive Order 11246, as amended, and Treasury Regulations.

The company's objective is to obtain individuals qualified and/or trainable for available positions by virtue of job-related standards of education, training, experience and personal qualifications.

Probationary Period

All new employees are hired on a ninety-day trial basis. This period gives you the opportunity to become familiar with your new work and for your supervisor to determine how well you are suited to the job. At or near the end of this period, your supervisor will discuss your performance with you with regard to your work areas that need improvement, and adaptability to your work. If you are judged unsuitable for the work assigned, you may be terminated at any time during the first ninety-days of employment without notice or obligation by the company; likewise, during this ninety-day period, should you not find your work satisfying, you may terminate your employment without notice to the company.

STATE OF ARKANSAS



Charlie Daniels
SECRETARY OF STATE

To All to Whom These Presents Shall Come, Greetings:

I, Charlie Daniels, Secretary of State of Arkansas, do hereby certify that the following and hereto attached instrument of writing is a true and perfect copy of

Articles of Incorporation

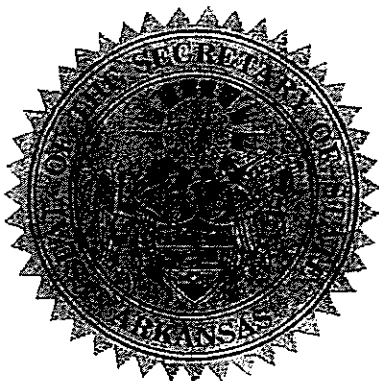
of

COMMERCIAL DOOR AND HARDWARE, INC.

filed in this office

September 29, 2008

In Testimony Whereof, I have hereunto set my hand and affixed my official Seal. Done at my office in the City of Little Rock, this 29th day of September 2008.



Charlie Daniels

Secretary of State

State of Arkansas
DEPARTMENT OF HUMAN SERVICES
700 South Main Street
P.O. Box 1437 / Slot W345
Little Rock, AR 72203

ADDENDUM 1

TO: All Addressed Vendors
FROM: Office of Procurement
DATE: July 29, 2022
SUBJECT: 710-23-0002R

The following change(s) to the above referenced IFB have been made as designated below:

- Change of specification(s)
- Additional specification(s)
- Change of bid opening date and time
- Cancellation of bid
- Other

OTHER

Page 2, Section 1.3 – Replace with the following:

TYPE OF CONTRACT

- A. A Term contract will be awarded to one (1) or more vendors.
- B. Any resultant contract of this Bid Solicitation shall be subject to State approval processes which may include Legislative review.
- C. The term of this contract shall be for one (1) year. The anticipated starting date for the contract is October 1, 2022. Upon agreement by the vendor and agency the contract may be renewed by the Office of Procurement (OP) on a year-to-year basis, for up to six (6) additional one-year terms or a portion thereof not to exceed a total aggregate contract term of seven (7) years.
- D. DHS, in its sole discretion, may award a contract to multiple Contractors, if it is in the best interest of the State to do so.

Page 6, Section 1.18.A.1 – Replace with the following:

AWARD PROCESS

A. Vendor Selection

- 1. Award(s) will be made to the Bidder(s) whose bid conforms to all conditions and requirements of the IFB, and consistent with the award criteria defined in this IFB Award priority will be made to lowest responsible, responsive bidders based on grand total. Consideration will only be given to those that bid all line items. Bidders must meet minimum qualifications. Bids must meet or exceed all defined specifications. Bids must meet all terms and conditions of this Invitation for Bid and the laws of the State of Arkansas.

It is the intent of DHS to receive items with the least overall expense to the state. Priority will be given to the lowest bidder and vendors will be contacted in ascending order from lowest price to highest price. However, DHS reserves the right to contact all vendors when other factors such as quality, selection of material and hardware, and availability requires a deviation from the established priority order. DHS, at its sole discretion, reserves the right to select the vendor that best meets the need of DHS.

DHS reserves the right to re-evaluate the priority order based on price changes and other relevant factors as determined by DHS.

